

INN Invitation Letters to Russia

An INN Invitation letter (Russian “Individually Nomer Nalogoplatelshika”) is a document from a company in Russia, which is registered with a Tax Identification Number. This 10 or 12 digit Tax Identification Number enables a Russian company to invite foreign nationals to Russia, for Business meetings or discussions; to participate in cultural and scientific exchange programmes or to study.

INN invites are eligible for applicants from the following nationalities: **Austria, Belgium, Bulgaria, China, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Italy, Japan, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden and Switzerland.**

Please Note - UK nationals are currently not eligible for INN invites.

Applicants should be aware that applying for a visa using by an INN invitation, rather than an Invitation from the Ministry of Foreign Affairs, will take considerably longer to be issued. As such, applicants with limited time are recommended to obtain an invitation from the Ministry of Foreign Affairs. CIBTvisas can assist in obtaining invitations of this type and more information on this service can be found at the following page: -

<http://cibtvisas.co.uk/russian-invitations>

Applicants who chose to apply using an INN invitation letter should be prepared to start the visa process well in advance of travel. The Russian Embassy reserves the right to perform additional checks on the inviting organisation at their discretion, which could lead to additional delays to the issuance of a visa

INN invitation letters must contain the following information:

- Be printed on A4 company letterhead paper.
- Include the full name and address of the inviting company.
- Include the fax and phone number of the inviting company.
- Include the Tax Identification Number of the inviting company.
- State the applicant's full name, passport number, nationality, date of birth and gender exactly as it appears on their passport.
- Include the number of entries and stay required, as one of the following combinations only (Single Entry/90 Days, Double Entry/90 Days or Multiple Entry/365 Days).
- Specify the place and purpose of the visit.
- State the date of issue which should include the year.
- Bear the official company stamp.
- Bear the signature and position of a representative of the inviting party.

Illustrated below are the visa processing times, for each eligible nationality:

Austria, Belgium, Bulgaria, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, Switzerland

- Single Entry or Double Entry Visa – 6 Working Days
- Multiple Entry Visa – 10 Working Days

Japan

- Single Entry Visa – 3 Working days
- Multiple Entry Visa – 5 Working Days

China

- All Visa Types – Up To 10 working days

Please Note – Applicants are only eligible to apply for a Multiple Entry Visa, if they have held and utilised a Russian business entry visa in the last 12 Months.